

CONSTITUTION

The North Lanark Historical Society

1. Name of Society

The name of the Society shall be The North Lanark Historical Society, hereinafter called the Society.

2. Affiliation

The Society shall be affiliated with the Ontario Historical Society.

3. Objectives

The objectives of the Society are:

- a) To stimulate interest in the history of the district of North Lanark and surrounding areas.
- b) to collect, classify, preserve and disseminate historical information about the district.
- c) to collect and display items of historical significance.

4. Ways and Means

- a) To attain the aforesaid objectives, the Society's operations may include:
 1. Research
 2. Publishing
 3. Marking historical sites
 4. Operating a regional museum
 5. Preparing exhibits
- b) The operations of the Society shall be carried out without the purpose of financial gain for its members. Profits to the organization shall be used to promote the objectives of the Society.

5. Membership

Membership shall comprise the following:

- a) Honorary members who may be appointed by the Board of Directors.
- b) Regular members.
- c) Junior members (open to persons under the age of 18)
- d) Life members, who may be appointed in recognition of meritorious service to the Society.

6. Board of Directors

The policy and general direction of the Society shall be carried out by a Board of Directors consisting of the President and not more than 10 Directors, elected at a General Meeting of the Society.

7. Executive Committee

The day to day management of the Society shall be carried out by an Executive Committee consisting of the President, Vice-president, Secretary-Treasurer and Curator, appointed by and from the members of the Board of Directors. The duties of Executive Officers may be prescribed in the By-laws of the Society.

8. By-laws and regulations

The Board of Directors may establish by-laws and regulations, not inconsistent with this constitution, subject to ratification by a majority of members present at a general meeting.

9. Standing Committees

The Society may maintain standing committees with duties including, but not limited to:

- a) historical research
- b) archives
- c) museum
- d) social affairs and programmes

10. Meetings

There shall be an Annual General Meeting each year, and other general meetings at the call of the President. In addition, any three members in good standing may call for a general meeting and in such event, the President shall call a general meeting within thirty days. The Annual General Meeting shall receive reports from the Executive Committee and other Committees and shall elect Officers as required.

11. Quorum

The quorum for each general meeting shall be ten members.

12. Fiscal Year

The fiscal year shall be the calendar year.

13. Audit

The accounts and financial statement of the Society shall be audited annually. The auditor shall be appointed by the Board of Directors.

14. Dissolution

In the event of dissolution, all the assets of the Society shall be placed in trusteeship under the Ontario Historical Society.

15. Amendments

This constitution may be amended by the Board of Directors, subject to ratification by a two-thirds majority vote of members present at the next general meeting.

Revised: 18 December 1989 (President: Al Gunn Vice-president: Jean Steel)

BY-LAWS

The North Lanark Historical Society

1. General

These by-laws, made under the provision of Section 8 of the Constitution of the Society, as revised on 18 December 1989, supersede all previous by-laws.

2. Amendments to the Constitution and By-laws

2.1 A general meeting of the Society may consider proposed amendments to the Constitution and By-laws.

2.2 Any member of the Society in good standing may propose an amendment to the Constitution.

2.3 A proposed amendment shall be submitted in writing to the Executive Committee at least ten days before a general meeting.

2.4 The members present shall vote on the acceptance of the amendment. A two-thirds majority of members present shall be required for the ratification of an amendment of the Constitution.

2.5 Any member of the Society in good standing may propose an amendment to the By-laws.

2.6 Procedure for amendments to By-laws shall be the same as amendments to the constitution, except that a simple majority of members present will be sufficient for ratification.

2.7 Notwithstanding any other provisions of this section, the Board of Directors or the Executive Committee may present amendments to a general meeting provided that 10 days notice has been circulated to the membership prior to the meeting.

3. Nomination and election of officers and term of service

3.1 Officers of the Society shall hold office for two calendar years, more or less, beginning on the first day following election, and ending at a general meeting during the second year, if election of officers takes place at that meeting.

3.2 The Board of Directors shall appoint a Nominating Committee Chairman, who may call on not more than two members to assist, in necessary, in the preparation of a slate of candidates for presentation at a general meeting.

3.3 Members in good standing shall be advised, not less than 14 days prior to a general meeting, of the call for nominations, and may make nominations to the Chairman either orally or in writing. On receipt of a nomination, the Chairman shall ascertain the nominee's readiness to stand.

3.4 In addition to the foregoing, the Chairman shall accept nominations from the floor of a general meeting, provided that it can be established that the nominees are willing to stand.

3.5 If necessary, the Chairman shall arrange for an election ballot and shall ensure that all members present have an opportunity to vote. The Chairman shall appoint two scrutineers from the members present who shall tally the ballots. The results of the vote shall be given in writing to the Chairman, who

will then announce the names of officers elected for the coming two years.

4. Interim election of officers

If any officer of the Society is, for any reason, unable to complete a term of office, the Board of Directors may appoint a replacement, subject to ratification by a majority of the members present at the next general meeting of the Society.

5. Ad hoc committees

The Board of Directors may establish ad hoc committees, and appoint a chairman, to undertake projects considered to be of benefit to the Society. The activities of such committees shall continue during the pleasure of the Board, and subject to terms of reference prescribed by the Board.

6. Meetings of Directors and Executive Committee members

Meetings shall be held at the call of the President. In addition any two members of the Executive Committee may request a meeting, and, in such event, the President shall call a meeting within seven days.

7. Membership fees

7.1 Membership fees for each calendar year shall be due and payable on or before the thirty- first day of January of each year. Members in arrears on the thirtieth day of April may have their names removed from the rolls of the Society.

7.2 The Executive Committee shall recommend to the Annual General Meeting a scale of fees for the forthcoming year. Membership fees for each year shall be determined by a majority vote of the members present at the Annual General Meeting.

8. Meetings

All meetings of the Society shall be conducted in accordance with "Robert's rules of order."

Revised 5 September 1990